

I INTERNATIONAL CONGRESS OF PUBLIC HEALTH POLICIES

"In defense of the universal health system"

CHRONOGRAM:

Abstract System Opens: September 25, 2017

Abstract submission deadline: October 25, 2017

Accepted abstracts: November 15, 2017

Registration Deadline: November 26, 2017 - After this date, registration will take place only at the venue of the event (*Depends on vacancy availability).

REGISTRATION GUIDELINES

- Only unpublished works, those which have not been presented at any national or international events or submitted for publication will be accepted. Works submitted must be related to the thematic areas of the “I INTERNATIONAL CONGRESS OF PUBLIC HEALTH POLICIES: In defense of the universal health system”.

- Authorship and Co-authorship: Each participant can only register one work as first author and must be duly enrolled in the event. As co-author, there is no limit to the submission of abstracts. We will not accept works with more than six (06) authors, including the first author, who should preferably be the presenter of the work.

- The work can be presented by the author or by any of the co-authors, as long as he/she are enrolled in the event.

- Presentation (oral and/or poster): The Scientific Committee of the event will decide on the form of presentation of the work.

- Only one certificate will be issued for each work presented. It will contain the work's title and all authors name.

- Topics: the author should indicate in which of the following topics his/her work should be evaluated: 1; Health education and training; 2; Health planning and management; 3; Health care knowledge and practices. If the work submitted is not suitable to the suggested topic, the Commission will allocate the work to the topic of its deliberation. Abstracts that do not select any topic will not be accepted.

INSTRUCTIONS FOR ABSTRACTS

- The abstract can be written in Portuguese, English or Spanish.
- Abstracts should be prepared according to the event template and sent as doc or .docx formats.
- The abstract should contain: objective, method, results and conclusion, with the minimum of 250 and maximum of 500 words.
- Abstract text should be in Times New Roman font, size 12 and with line spacing of 1.5. Graphics, tables and figures will not be allowed.
- Authors should include three to five keywords, preferably in accordance with Bireme DECs (<http://decs.bvs.br/>).
- Abstracts that not follow word count or is not written in accordance with the formatting text will automatically be rejected.

ABSTRACT SUBMISSION

- The abstract must be submitted exclusively online (event website), within the established deadline. Summaries sent by e-mail will not be accepted.
- The submission of the work must be performed by the first author, who must be enrolled in the event.
- Each participant can only register one work as first author. As co-author, there is no limit to the submission of works.
- To submit papers, you must access the menu "Submissão de trabalhos" (submission of papers). If you are not viewing this menu, you have not been registered yet. In this case, proceed as follows:

New user

- If you have not yet registered, go to "Subscriptions" menu and fill out the form at the bottom of the page. Read carefully the information on this page before proceeding with the registration. When you finish submitting the form, access "Submissão de Trabalhos" to find the link for registration and submission. To register click [here](#)

User already registered

- If you have already registered, access your restricted area by entering your login and password. The login and password were filled out by you at the time of registration. If you do not remember your password, click on the button "Esqueceu sua senha?" (remember password).

- Before submitting your abstract, make a detailed review of the text that will be submitted for evaluation. If you notice an error after submission, you will be allowed to edit the abstract until October 25, 2017. To do this, access your restricted area, and in "Meus trabalhos" (my works) section, click on the abstract title.

- You will receive a message as soon as your abstract has been sent successfully.

CRITERIA FOR ABSTRACT EVALUATION

The abstracts submitted to the "I INTERNATIONAL CONGRESS OF PUBLIC HEALTH POLICIES: In defense of the universal health system" will be peer-reviewed, by specialists and international researchers in the thematic areas.

- The criteria for evaluation will be: (i) adequacy to the congress theme; (ii) suitability of the chosen theme; (iii) structure, conciseness and clarity of exposure of objectives, methods, results and conclusions; (iv) conceptual and methodological adequacy to the objectives of the study and (v) consistency among objectives, methods, results and conclusions.

- Abstracts will not be accepted under the following conditions: (i) abstracts submitted after deadline; (ii) abstracts that did not follow INSTRUCTION FOR ABSTRACTS; (iii) more than one abstract attributed to the same first author (iv) abstracts not related to the theme of the event.

INSTRUCTIONS FOR APRESENTATION

Poster

- Presentations will be organized by related subject areas.
- Posters should be placed at least 15 minutes before the scheduled time for the session.

- The presentation time will be up to 5 minutes. Each author must be present during poster evaluation to clarify possible doubts and concerns, in a date and time to be defined.

- The discussion of all posters presented will take place in the end of the session. The poster must be rigorously elaborated within the following norms and values:

- Dimensions: 90 cm (height) by 70 cm (width).
- It is author's responsibility to fixate and remove the poster. It is suggested the use of a lanyard to fixate the poster.

- Images, photos, and still graphics are allowed.

- The Scientific Commission will determine the date, time and place of poster presentation. This information will be previously report in the website of the event and in the local of the event.

- The poster that do not follow the instructions established here will not be considered for presentation in the "I INTERNATIONAL CONGRESS OF PUBLIC HEALTH POLICIES".

- The content of the poster should be essentially the same of the abstract submitted.

Oral presentation

- The works approved in this modality will be presented in thematic sessions. Each author will have 10 minutes for oral presentation. After presentations, a discussion section with the authors will be mediated by the Coordination of the session. Works presented in each thematic session will be competing for the best work congress award.